



REGULATIONS

2nd FUR SHOPPING FESTIVAL BY KASTORIA INTERNATIONAL FUR FAIR (3-5 NOVEMBER 2017)

REGULATIONS

The Prophet Elias Furriers' Association (Single-member Limited Liability Company), as the Organizer of the annual KASTORIA INTERNATIONAL FUR FAIR, has undertaken the organization of the 2nd FUR SHOPPING FESTIVAL BY KASTORIA INTERNATIONAL FUR FAIR.

The objective of the FUR FESTIVAL is to promote fur industry products and to bring fur manufacturers into direct contact with buyers from Greece and abroad to benefit furriers and the Greek economy in general.

A. OPENING HOURS

The Fur Festival will be open daily from 10:00 to 17:30.

B. FAIR AREA

The International Exhibition Center of Kastoria (I.E.C.K) will be used for the Fur Festival's needs.

C. GENERAL TERMS OF PARTICIPATION

1. APPLICATION FORM

a) The applicant unreservedly accepts, without exception, all the terms of the present Fur Festival Regulations.

b) Applications for participation in the Fur Festival will be accepted by the Organizer until **July 15, 2017 for the Exhibitors of 42nd KASTORIA International Fur Fair and July 20, 2017 for the new Exhibitors.**

c) In the event that the exhibition space is filled, the Organizer will put the subsequent submitted applications on a waiting list.

d) In the event that an application for participation is withdrawn by the Exhibitor, the advance payment is **not** reimbursed.

e) The Exhibitors must settle their payments in due time, by paying the required sums to the banks collaborating with the Organizer. Any Exhibitor that has not paid the full participation fee **will not** be permitted to enter the exhibition area with merchandise until this fee is paid.

f) Exhibitors who wish to have a show at their stand must notify the Organizer so this can be duly scheduled. Sound speakers must be placed on the catwalk rather than on the stand construction or display construction.

The volume **must not** exceed 35db so as not to disturb the visitors and other Exhibitors. In the event that this level is exceeded, the Organizer has the right to impose a fine on the Exhibitor or to expel the Exhibitor from the exhibition space without any compensation.

2. SPACE ALLOCATION

a) The allocation of stands to the Exhibitors will be made by the Organizer based on the designed ground plan (location of stands, square footage of each stand, etc.).

b) The Organizer will take into account the ground plan of the exhibition area, which may be changed according to the demand for stands, provided that the materials and the space allow this.

3. GROUND PLAN – STAND CONSTRUCTION

Start of Construction Work

The daily work schedule for stand construction (October 15 - October 30) is 8:30-16:30. Exhibitors and construction crews **may not** remain in the Exhibition Center after 16:30.

The installation of materials and construction work must be done **only**

within the space allocated to each Exhibitor and not in the common area.

The building technicians must be informed of any necessary electrical or plumbing work.

Before starting the construction of a stand, the Exhibitor must provide the Organizer with details about the construction crew (personal information of each crew member, accompanied by a photocopy of each worker's license to practice) and pick up the corresponding entrance badges.

The height of the stand facade must not exceed 3 meters. In the event that it does exceed this limit, the Exhibitor is obliged to rebuild it at his/her own expense. Otherwise, the Organizer will do so with his/her own construction crew and charge the expenses to the Exhibitor. Furthermore, the Exhibitor will be fined.

The exhibitor is responsible for the layout and decoration of the stand.

A stand may be divided in two upon the Exhibitor's request after having first informed the Organizer.

Concerning any dispute between neighboring stands, the Organizer must be informed so that a solution can be found.

The floor must be covered before any kind of construction work is carried out.

The stands must be completed three (3) days before the opening of the Fur Festival (October 30).

During the stand construction, before the exhibition, the entrance is strictly prohibited to persons without entrance cards distributed by the Organizer.

The Exhibitor is solely liable for any damage caused, for any reason, to materials and any tangible objects mentioned (indicative of and not restricted to) for the construction of trade stands, equipment, general infrastructure of the stand, decoration, furnishing, etc., which occurs upon entrance of each Exhibitor in the exhibition area for the preparation and construction of their trade stand, and until the departure from said exhibition area (which includes the

dismantling of trade stands, the transportation of any materials, etc. according to the sub-chapter titled "End of works" of the present contract). The Organizer is not in any way liable for any damage. The same applies for the abovementioned duration to any damage caused, for any reason and without exception, to any part of the constructed trade stand, including the floor attached to it.

It is self-evident and obvious that the abovementioned concerning the Exhibitor's sole liability also applies in the event the Exhibitor delays dismantling the stand and delays departure from the premises for as long as this delay may last, as detailed below in the sub-chapter titled "End of Construction Work" of the present regulations.

THE FOLLOWING ARE PROHIBITED:

- Using plasterboard for the construction of stands.
- Drilling, nailing and painting of any kind on the floor, columns and any building structures.
- Hanging any objects from the ceiling and the building structures with the exception of light fixtures.
- Carrying out construction and using tools that may cause damage or technical problems to the Exhibition Center.
- Using double-sided tape directly on the building structure without the prior placement of masking tape.
- Using the W.C or other premises for cleaning brushes and other items.
- Covering any equipment (such as fire hose reels, fire extinguishers, electrical and plumbing systems, etc.).

End of Construction work

With the close of the Fur Festival, the Exhibitor who has settled his/her financial obligations may leave the International Exhibition Center of Kastoria. The dismantling process must be completed within 5 days after the end of the Fur Festival (6-10/11/2017). Upon

departure, the Exhibitor must remove all the exhibits and materials that were used and place any waste in the garbage bins. If the Exhibitor fails to do so, the Organizer has the absolute authority to undertake all necessary actions to remove the objects from the Exhibition Center. However, the cost will be charged to the Exhibitor, and the objects and materials left behind will be retained by the Organizer.

Exhibitors must hand over their space in the condition they received it. If the Organizer finds any damage to the space, the Exhibitor is responsible for the restoration or payment to the Organizer of the amount due for restoring the space to its original condition.

4. PROVIDED SERVICES

- Constant cleaning of public spaces.
- Liability Insurance for the duration of the Fur Fair.
- The provision of entrance badges.
- 24-hour Security of the International Exhibition Center of Kastoria by a private security company.
- The promotion / advertisement of the Fur Festival nationally and internationally.

5. ENTRANCE BADGES

Each exhibitor is entitled to receive Entrance Badges from the Organizer, which correspond to the rented space (1 entrance badge per 10m²). The cards carry the name of the holder, are strictly for individual use and will be checked upon the entrance and exit of the holder from the Exhibition Center.

6. CIRCULATION OF MERCHANDISE

Regarding the merchandise:

- a) The Exhibitor is responsible for the supervision, costs and transportation of his/her merchandise to the exhibition area from November 1, 2017 to November 2, 2017, from 9:00 to 18:00.
- b) The merchandise must be accompanied by a consignment note.

c) The merchandise will enter and exit the exhibition area through the building's auxiliary entrances. It is the Exhibitor's responsibility to oversee and accompany the transportation of their merchandise.

Exhibitors must collect their merchandise by November 6, 2017, from 9:00 to 15:00.

Any sale will be carried out according to the rules and regulations of trade transactions.

7. ADVERTISING

- a) Exhibitors' advertisements and advertising brochures are permitted and can be distributed only at their stands.
- b) Exhibitors are permitted to advertise only the items they exhibit.
- c) Advertisements of a political nature are strictly forbidden.
- d) Other leaflets can be distributed from a special space indicated by the Organizer and not at the stands, if the Organizer deems that this is permissible.

8. PHOTOS – VIDEOS

- a) The Organizer is entitled to use photos, videos, etc., of one or more items, as well as the space of the Fur Festival fair stands for advertising or other purposes.
- b) No other video or photo shooting is allowed during the hours the Exhibition Center is closed.

9. LIGHTING – POWER SUPPLY

- a) The Organizer is responsible for the general lighting of the Exhibition Center.
- b) The power supply for the function of machinery or more specific lighting needs is possible, provided that this is requested in due time by the Exhibitor and following the approval by the competent electrician of the Fur Festival.

10. CLEANING

All the common Exhibition areas of the Fur Festival will be cleaned by the

Organizer, except for the stands, which are the responsibility of the Exhibitors.

11. SECURITY

a) The Organizer will undertake the 24-hour security of the International Exhibition Center of Kastoria by trained personnel from the day the merchandise enters the space until it is collected.

b) Each Exhibitor is obliged to insure the products he/she exhibits, bearing the sole liability for any damage or loss that may occur, regardless of the cause, for the duration of the Exhibition.

12. SPECIAL AGREEMENTS

Any agreement between the Administration of the Kastorian Fur Association and the Exhibitors must be in writing.

The Organizer retains the right to alter any article of the present Festival Regulations.